

ADELAIDE  
CEMETERIES  
AUTHORITY



FLOWERS &  
ORNAMENTS IN  
YOUR CEMETERY



*At the Adelaide Cemeteries Authority we understand that family and friends may wish to decorate the graves of their loved ones. Many people choose to place floral and other tributes at burial and memorial sites for personal, cultural and religious reasons. This practice is welcomed at Enfield Memorial Park, Cheltenham Cemetery, Smithfield Memorial Park and West Terrace Cemetery.*

*To ensure a safe and secure environment, this brochure sets out our flower and ornament guidelines which allow visitors to remember as they choose and enable us to meet our duty of care to the community and staff.*

# Placing Tributes

We welcome the placement of both floral and non-floral tributes within our cemeteries.

## **Floral Tributes**

When placing flowers in lawn areas we ask that they are kept in the free receptacles provided at Enfield Memorial Park and Smithfield Memorial Park. At West Terrace Cemetery and Cheltenham Cemetery, floral tributes must be placed within the vases built into the monumental work or placed neatly on the site. While fresh cut flowers are preferred, artificial flowers are also permitted within our cemeteries.

No person may plant, place or remove any grass, shrub or other structure without the Authority's written consent.

## **Non-Floral Keepsakes**

Preserving treasured keepsakes is important, as these items are linked to the precious memories shared with passed loved ones. Cemeteries are exposed to the elements and thousands of people visit every year, so all items placed at grave or memorial sites will eventually deteriorate or break and are at risk of being moved. For this reason visitors may wish to reconsider placing items of significant sentimental value.

## **Temporary Memorials**

Approved temporary memorials are permitted to remain in place for a period of three months from the date of interment to allow for the establishment of a plaque or monument. If you wish to have the temporary marker returned please let us know.



# Safety First

Your safety, and the safety of the community and staff is of the utmost importance. For this reason certain items are prohibited in all cemeteries.

## **Breakable Items**

Items made from or containing glass or other breakable materials (including porcelain, terracotta and hardened clay), unless they are built into the monumental work, are prohibited as they may pose serious harm to visitors and staff when damaged.

## **Other Hazardous Items**

Stones, pebbles, decorative fencing and metal spikes are prohibited in all lawn areas.

## **Candles & Incense Sticks**

We understand the cultural and religious significance surrounding the lighting of candles and incense sticks, however these items can pose a substantial fire risk.

Candles and incense sticks must be placed within an approved container (such as a candle box) or communal facility where provided. Those placed within garden beds or lawn areas at any time will be extinguished. On days of total fire ban, the lighting of these items is prohibited.

As an alternative, appropriately placed plastic LED candles may be used.





## Tributes Reference Guide

	LAWN TABLET BURIAL AREAS	LAWN BEAM BURIAL AREAS	FULL MONUMENT BURIAL AREAS	MAUSOLEUM (INTERNAL)	MAUSOLEUM (COURTYARD)	NATURAL BURIAL AREAS	PAVILION GARDEN & PEAR TREE GROVE	ROSE GARDENS	CREMATION MEMORIAL AREAS
	●●	●●●●	●●●	●●	●●	●●	●●	●●●●	●●●●
Fresh cut and dried flowers	✓	✓*	✓	✗	✓	✓#	✓^	✓	✓^
Artificial flowers	✓	✓*	✓	✓	✓	✗	✓^	✓	✓^
Potted plants	✗	✗	✗	✗	✗	✗	✗	✗	✗
Durable, weather proof toys	✓	✓*	✓	✓	✓	✗	✓^	✓	✓^
Stones and pebbles	✗	✓*	✓	✗	✗	✗	✓*^	✓*	✓*^
Flags and windmills	✓	✓*	✓	✓	✓	✗	✓^	✓^	✓^
Printed material	✓	✓*	✓	✓	✓	✗	✓^	✓^	✓^
Items made from or containing glass, ceramic, porcelain and terracotta	✗	✗	✗	✗	✗	✗	✗	✗	✗
Free standing photo frames containing glass	✗	✗	✗	✗	✗	✗	✗	✗	✗
Artificial candles	✗	✓*	✓	✗	✗	✗	✓^	✓	✓^
Approved temporary memorials (wooden crosses)	✓"	✓"	✓"	✗	✗	✗	✓"^	✓"	✓"

- Enfield Memorial Park
- Smithfield Memorial Park
- Cheltenham Cemetery
- West Terrace Cemetery

- ✓ Items that are acceptable
- ✗ Items that are prohibited
- \* Items must not be placed on lawn areas
- ^ Items must not be affixed to trees, plants or shrubs

- ~ Items must not be placed in garden beds or paths
- " Crosses will be removed after three months
- # Biodegradable floral tributes can only be placed at the communal stone



## Being Respectful

Tributes that encroach on neighbouring sites or are of an offensive nature may cause considerable distress. For this reason, we ask that you consider others when placing tributes.

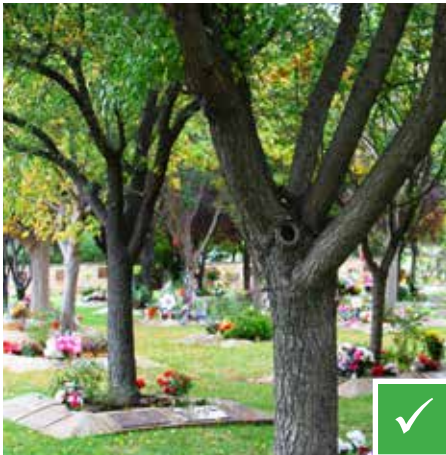
### Boundaries

We ask that all tributes are securely placed on or within the confines of the intended burial or memorial site.



### Surrounding Areas

Items affixed to surrounding trees, plants and shrubs or placed within garden beds and walking paths pose a safety risk, impede access and may be considered unsightly by others. These items will be removed upon detection.



### Tribute Free Areas

Some sections of the cemetery are tribute free. In line with the wishes of those who have chosen to be laid to rest in these areas, the placement of any items at the grave site is not permitted. This applies to our natural burial areas, Wirra Wonga at Enfield Memorial Park and Pilyu Yarta at Smithfield Memorial Park.

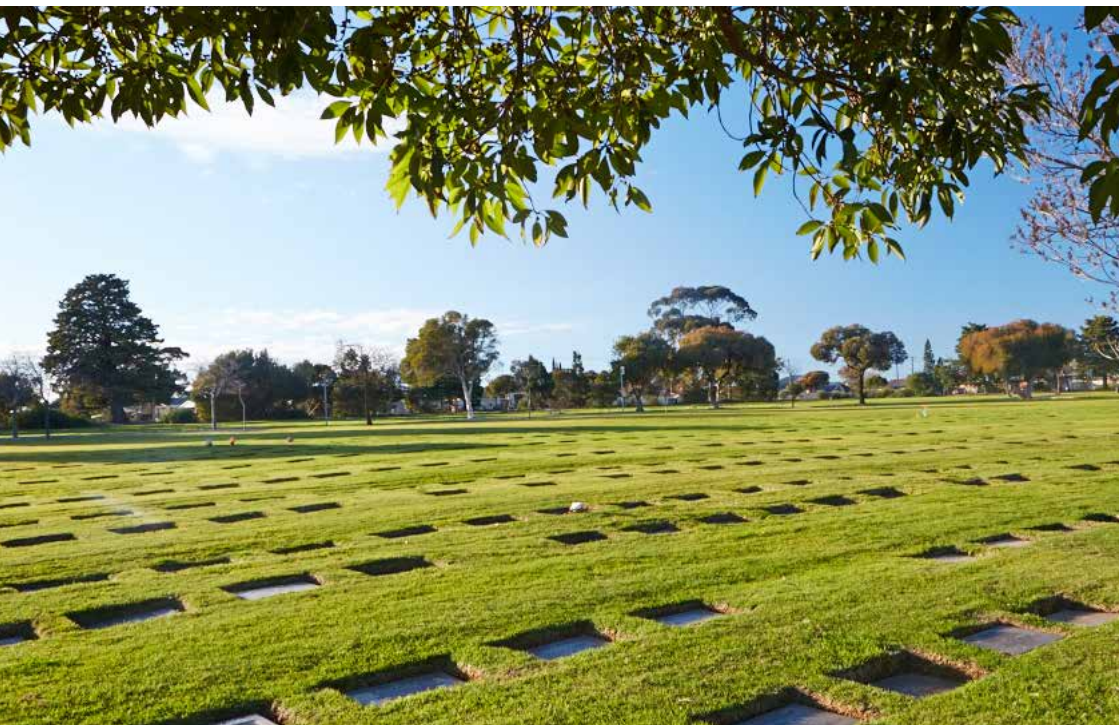
## Maintaining The Cemeteries

Keeping our cemeteries safe and tidy is a substantial task and one that we cannot do without your assistance. To ensure our cemeteries are maintained to the highest possible standard we ask that tributes are kept off the pathways and garden beds.

During scheduled maintenance old flowers along with tributes that have withered or been damaged will be collected. We encourage families to remove precious items before they deteriorate. The maintenance schedule is available at [www.aca.sa.gov.au](http://www.aca.sa.gov.au) (note, this schedule is only a guide and is subject to change).

## Reclaiming Your Property

All items removed from sites for maintenance or safety purposes will be kept for a period of four weeks from the time of removal. Tributes can be claimed from a nominated area at each cemetery by arrangement with our staff. You will have up to four weeks to collect your items. After which, all uncollected material will be recycled.





## Visiting Your Cemetery

Our cemeteries are open every day of the year. When visiting, we ask that you respect the privacy of those tending to the graves of their loved ones and keep a respectful distance from funeral proceedings. Please stay on the paths and roadways and refrain from leaning, standing on or disturbing the monuments and surrounding gardens.

If you are visiting with your dog, they must be kept on a leash of no more than 2 metres in length. It is also your responsibility to pick-up after your pet.

## Contact Us

If you would like to discuss anything about our cemeteries there are a number of ways to get in touch:

- Drop in to our Visitors Centre at Enfield Memorial Park between 8.30am and 4.30pm Monday to Friday;
- Call us on (08) 8139 7400;
- Email us at [enquiry@aca.sa.gov.au](mailto:enquiry@aca.sa.gov.au);
- Send us a message on Facebook  
[www.facebook.com/AdelaideCemeteriesAuthority](http://www.facebook.com/AdelaideCemeteriesAuthority); or
- Tweet us on [@AdelCemAuth](https://twitter.com/AdelCemAuth).

# ADELAIDE CEMETERIES AUTHORITY



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Government  
of South Australia